



Volunteering at YMCA Edinburgh

YMCA Edinburgh is part of an inclusive, global Christian movement that gives all, especially young people, space and opportunity to belong, contribute and thrive. Working in Leith, Edinburgh and East Lothian, YMCA Edinburgh is an ecumenical Christian charity open to people of all faiths and none. Our primary focus is to work with children, young people and their families.

Our vision is to transform lives in Leith, Edinburgh and East Lothian through the bespoke programmes we provide.

What will you take away from an opportunity to volunteer with YMCA Edinburgh?

- the chance to have fun use existing skills and gain new skills
- increased confidence
- a sense of satisfaction and achievement
- the opportunity to make new friends and contacts
- helping people and making a positive difference
- sample a new career
- increased job and career prospects - *surveys have shown that 70 per cent of employers would hire a candidate with volunteering experience over someone who has never volunteered*

Policies & Procedures

You will receive a volunteer information pack as part of your induction and this will contain all relevant information about volunteering for YMCA Edinburgh. Our volunteers are also expected to comply with our policies and procedures, in particular: Child Protection, Equal Opportunities, Health and Safety and Volunteer Policy.

Application Procedure

Once you have completed an application form for the role you are interested in we will invite you for an informal interview. Following this we will take up your references and request a PVG if you are working face to face with vulnerable adults, children or young people. Once these are received and satisfactory we will send you a letter to confirm along with a volunteer agreement which outlines your commitment and also YMCA Edinburgh's commitment to you. Once this is complete we will arrange a suitable time for your induction and joining the team.



Playgroup Volunteer Role Description

YMCA Edinburgh seeks to ensure that all volunteers are treated well and there is clarity on both sides of what is expected. As part of a wider commitment to developing all our volunteers, the organisation has committed to have a document that captures this information for each volunteer role. This document acts as a summary of the role, outlines why the role exists and what it entails.

Role Title	PLAY WORKER
Where will I be based?	86 Great Junction Street, Leith, EH6 5LL
Why do you need me?	To supervise and facilitate activities with the children
What activities will / could I be involved in?	<ul style="list-style-type: none"> * lead crafts and/or games sessions with the children * helping children to socialise with one another * preparing snack/lunches * help to plan and lead other activities throughout the week * supervise on any outdoor trips * risk assess activities
What skills and abilities will I need to have?	You should be able to work well as part of a team and relate well to children. Good communication and able to show initiative
How much time should I offer? What days of the week / time would you need me?	<p>Opportunities include Tuesday afternoon 2.5 hours and Friday afternoon 2.5 hours</p> <p>Playscheme operates 2nd -6th April, 4 weeks of July and 15th -19th October Mon-Fri 9.30-2.30pm</p>
Is there any induction and training?	<ul style="list-style-type: none"> • You will receive a YMCA Edinburgh induction when you start, including a tour of the work area, team and facilities. • We will provide any further specialist training you need to complete the role (funding dependant).
What ongoing support / guidance will there be?	<ul style="list-style-type: none"> • You will be supported by your Line Manager and the rest of the team, with regular team catch up meetings. They will be able to answer any questions you may have about the role. Individual meetings can also be arranged. • Relevant training provided • Opportunities to meet and network with staff and fellow volunteers during the year
Will my expenses be paid?	We offer to pay volunteers' "out of pocket" expenses within agreed guidelines.
Additional Information	<ul style="list-style-type: none"> • This role involves working with children/young people and/or vulnerable adults and is therefore subject to a PVG Disclosure (this will be arranged through YMCA Edinburgh) • References will be taken up prior to start.
What's the next step?	<ul style="list-style-type: none"> • To find out more, please contact Paul on 0131 553 7877 to discuss the role in more detail with you and answer any questions you may have. • We do not accept CV's, to apply you will need to complete our Application Form.
We welcome volunteer applications at all times	